

**APACHE SHORES PROPERTY OWNERS ASSOCIATION
BUILDING AND CONSTRUCTION REGULATIONS AND REQUIREMENTS**

CATEGORY II CONSTRUCTION: RELOCATED HOME / MOVE ON

Builder Checklist:

- 1). Member in Good Standing: all maintenance, assessment, violation fines on all properties owned by member must be current.
- 2). Apache Shores Property Owners Association (ASPOA) Building Permit Application in triplicate.
- 3). Permit Bond with ASPOA as the insured in the amount of \$5,000.00 in triplicate
Also see "Information and Cautionary Notice"
- 4). Site (Plot) Plan in conjunction with copy of property survey showing all platted easements, setback lines, and location of septic system in relation to property lines; proposed drainage plan; plotted location of all intended structures and impervious cover (driveways, sidewalks, patios; location of utilities; location of retaining walls and fences in relation to property lines in triplicate.
Copies of recorded plats available through Travis County or Miller Blueprint Company
- 5). Complete set of building plans conforming to International Residential Code (IRC) of 2003 Inclusive of the following requirements in triplicate:
 - Engineered foundation plans
 - Finished ground-floor elevation above finished grade
 - MEC (Mechanical and Electrical Code) Check calculations for energy efficiency compliance
 - Manual J. calculations for sizing HVAC systems (usually supplied by HVAC contractor)
 - Location of all plumbing fixtures;
 - Means and size of egress for doorways and window sizes in sleeping rooms
 - Description of exterior materials and finishes
 - Structural framing details (wall attachment to foundation, size and spacing of framing members, corner and/or wall bracing, fire blocking, fire stop, stair details)
 - Floor framing or truss lay-out and specifications including beam sizing and placement
 - Wall cross-section including water/moisture proofing details
- 7). Move-On Homes
 - Signed Move-on Agreement
 - Pre-Inspection and Pre-inspection Report
 - Plans showing existing structure, all additions and remodel in triplicate.
- 8). Complete Plans for engineered slab to meet IRC (See "Information and Cautionary Notice")
- 9). Form Survey in Triplicate (See "Information and Cautionary Notice")
- 10). Photos showing all sides of the structure or home including description of existing exterior materials and finishes in triplicate.
Required for All Move-On Homes and Mobile Homes/Trailers over 5 years old
- 11). Copy of Travis County Basic Development Permit in triplicate, when required.
- 12). Copy of Travis County Driveway Permit in triplicate, when required.
- 13). Copy of Travis County/City of Austin On Site Sewage Facility Permit including construction drawings in triplicate, when required,
- 14). Copy of Septic Final showing location and capacity of the system in triplicate, when required.
- 15). Copy of City of Austin Project Permit in triplicate when required.
(See "Information and Cautionary Notice")
- 16). Copy of Water District #17 Plumbing Permit in triplicate, when required.
- 17). Copy of City of Austin Building Permit in triplicate, when required,
(See "Information and Cautionary Notice")
- 18). Installation of Erosion Control Barriers when required
- 19). **Read and Become Familiar with the Deed Restrictions of the Section you are Building In**
- 20). **Read and Become Familiar with the Information and Cautionary Notice**

PERMIT FEE: \$375.00 (ADMINISTRATION, PLAN REVIEW AND INSPECTIONS)

**ROADS FEE: \$500.00 ROADS MAINTENANCE FEE (NON-REFUNDABLE ONCE
THE RELOCATED HOME IS MOVED ON PROPERTY)**